Transparency roadmap

KEY
- ◆ Key deliverable
- ● Key decision required
- ▮ Independent action (blue)
- ▮ Dependent action (red)

Key deliverables

1. Audit of current compliance with the Local Government Transparency Code
2. Suite of data schemas to ensure publication to highest standard
3. Transparency Code data published in 3-star format alongside OGL
4. Priorities list of datasets for publication
5. Havering's open data / transparency charter
6. Transparency Code and top 5 priority datasets published through the DIH
7. Refreshed DIH running as the transparency portal for the Council, integrated with larger data portals
8. Report on progress and proposal for future action

Key decisions

1. Agreement from services as to whether we can/will publish recommended Transparency Code data
2. Agreement from service(s) & information access that we can pre-emptively publish high frequency FOI / complaint data
3. Review of progress, internal data quality and BI infrastructure. Agreement of next steps

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2016																						2017															
Jul				Aug				Sep				Oct				Nov				Dec				Jan				Feb				Mar				Apr

Date columns: 01-Jul-16, 08-Jul-16, 15-Jul-16, 22-Jul-16, 29-Jul-2016, 05-Aug-2016, 12-Aug-2016, 19-Aug-2016, 26-Aug-2016, 02-Sep-2016, 09-Sep-2016, 16-Sep-2016, 23-Sep-2016, 30-Sep-2016, 07-Oct-2016, 14-Oct-2016, 21-Oct-2016, 28-Oct-2016, 04-Nov-2016, 11-Nov-2016, 18-Nov-2016, 25-Nov-2016, 02-Dec-2016, 09-Dec-2016, 16-Dec-2016, 23-Dec-2016, 30-Dec-2016, 06-Jan-2017, 13-Jan-2017, 20-Jan-2017, 27-Jan-2017, 03-Feb-2017, 10-Feb-2017, 17-Feb-2017, 24-Feb-2017, 03-Mar-2017, 10-Mar-2017, 17-Mar-2017, 24-Mar-2017, 31-Mar-2017, 07-Apr-2017

Action

Information Access team; Policy & Performance team; relevant services and ICT (to prepare datasets for publication)

Freedom of Information
- Analyse of most popular FOI requests for 2015-16
- Analyse most frequent complaints made to the Council and identify where we can publish data ◆4
- Top 5 priority datasets prepared for pre-emptive publication ●2

Customer Insight Officer; also potentially new officers with admin rights for DIH

Data Intelligence Hub
- Re-design DIH using more intuitive template for better user experience — *NB: Dependent on DIH being transferred to being a Wordpress based site (estimated 6-9 months)*
- Create a Transparency page on DIH
- Create schemas for Transparency Code and top 5 priority data on DIH ◆6
- Link DIH to London Data Store and data.gov.uk ◆7

Policy & Performance Team; relevant services and ICT (to prepare datasets for publication)

Transparency
- Audit compliance with the Local Government Transparency Code 2015 ◆1
- Create schemas based on LGA templates for Transparency Code information ◆2
- Work with services, web team and Information Access to ensure that transparency code data is 3-star and published alongside OGL ◆3
- Explore potential for publishing data recommended by the Transparency Code ●1
- Develop an open data / transparency charter and publish on the web ◆5

Policy & Performance Team

Wider BI work
- Develop and implement CPM tool
- Improve data quality through implementation of the CPM tool
- Evaluate benefits realisation from work thus far and evidence on RoI from local open data ◆8 ●3